Sunshine Harvester Primary School
No.5526
SCHOOL COUNCIL MEETING – 19/5/2014

Chairperson: Scott Hammond
Minute Taker: Siobhan O’Brien

WELCOME AND OPENING OF MEETING: - 7.00pm

1. PRESENT:

<table>
<thead>
<tr>
<th>Paul Griffin</th>
<th>Scott Hammond</th>
<th>Siobhan O’Brien</th>
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<tbody>
<tr>
<td>Carol Hewett</td>
<td>Adam Yates</td>
<td>Tanya Bramwell</td>
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<td>Emma Ryan</td>
<td>Don Higginbotham</td>
<td>Carolyn Kustura</td>
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<td>Terry Cuddy</td>
<td>Amanda Nguyen</td>
<td>Collene Webb</td>
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<td>Imelda Romera</td>
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2. APOLOGIES:

<table>
<thead>
<tr>
<th>Rocky Fitzpatrick</th>
<th>Karen Davis</th>
<th>Wendy Bairstow</th>
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<tbody>
<tr>
<td>Chris Welsh</td>
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3. MINUTES OF THE PREVIOUS MEETING:

Moved that the minutes as circulated are an accurate record of the meeting held on...31/3/2014
Moved: Carolyn Kustura    Seconded: Siobhan O’Brien

4. BUSINESS ARISING FROM THE MINUTES :-

Nil

5. CORRESPONDENCE: Paul Griffin

ASCV – change of identity to School Governance Australia Pty Ltd
DEECD Powerpoint Presentation – informing School Council members of the new PRP process being implemented.

Moved: Don Higginbotham    Seconded: Adam Yates

6. PRINCIPAL REPORT: Paul Griffin

The Easter holiday break was an exciting time for our school with more school improvements done. Chris Welsh and Don Higginbotham did a great job supervising the various trades’ people on site
The school hat parade and oval opening was a huge success with many community members attending. The event did highlight the need for a better PA system for our school events
Chris Durbridge, Maureen Crowley and I have been attending a Police and Community reference group in partnership with other schools and Community organisations. This has been a valuable experience as we are informed about what the Police and other organisations are doing to support our community. We meet monthly and building a strong relationship with Sunshine Police.
The new school grade 6 blazer has been a real hit both within our school and in our community. What is pleasing is that our grade 6 students chose the colours and design causing a lot of comment. Many grade 6 students have said how special they feel and they certainly stand out in the yard
There have been some staff changes. Glenn Lilley is on long service leave and is being replaced by Sean Kelleher in the ICT lab. Jacqui Pola is on family leave and will be replaced by Emma Grimaud in grade 1. Christine Durbidge was successful in becoming a Leading Teacher. Christine’s major project is to lead our school in the English as an Additional Language (EAL) curriculum area and assist refugee children and their families adjust to their new environment.

Sunshine Harvester is continuing to build community partnerships. As a result the Australian Chamber Orchestra has decided to launch their music program at our school for our community. It was a wonderful event enjoyed by all.

On Wednesday 7 May the grade 2 POD invited parents to come in and talk about their culture. This was a highly engaging process where a variety of communities’ including Australians talking about their food, dress, social events, housing etc.

The Sunshine YC football club under 9 footy team are using our oval to train on Wednesday night. This is a great opportunity to show case our school as well as providing a community service. I have informed the club that no one is allowed to use footy boots on the surface.

On Monday 12 May we had an enrolment audit. The auditor was very complimentary of how well Collene kept track of students. He made the comment that this was the most organised process he has conducted. There however was one discrepancy due to transfer confusion. Consequently we will be funded on 440 rather than 441 with an additional 4 international student.

The NAPLAN testing regime started on Tuesday 13 May and was completed by Friday 16 May. We had a number of students not participating in the test. There were 13 withdrawals and 4 exemptions in grade 5 giving a total of 17. There were 11 withdrawals and 5 exemptions in grade 3 giving a total of 16. Tests were conducted in a professional manner. Bottles of water were supplied to participating students.

On Tuesday 13 May the school BER building was broken into. They came through the louvre windows on the house side of the school. One male was arrested at the scene. There was some damage to the Student Welfare Officers room with two filing cabinets broken into. I estimate the cost of this intrusion to be around $3000. We are covered by JUA insurance with a $500 excess fee.

School Enrolment As of Friday 16 May 2014 our school enrolment is 442 students with 21 grades. We have 4 international students mainly from India. Class sizes have decreased with more staff in PODS. This demonstrates a stable school population at Sunshine Harvester PS. We anticipate will continue to grow over the coming years.

Moved: Carol Hewett Seconded: Don Higgenbotham

7. CURRICULUM REPORT: Siobhan O’Brien

Professional Learning Teams

Numeracy – YUMI

YUMI IN PREPS: Counting collections using reality of the pod’s chickens and animals from the farm visit, collecting eggs, etc. Looking at plus and equals

YUMI IN ONES: Looking at money using shops activities. Hands on shop in class using money and cash register.

YUMI IN TWOS: Time using human clock, addition and subtraction using lapathon, tallying, counting the house points, dice roll and add numbers

YUMI IN THREES: Naplan, Naplan, Naplan. Some Yumi activities – area and perimeter. Students split into 4 levelled groups for Number and working on topics in their area of need. Trying to revisit other maths areas briefly on other 2 days.

YUMI IN FOUR: Time with human clock, using kids’ bodies to make hour and minute hands. Use circle in centre of oval to help make the clock. 24 hour time using aeroplane timetables, etc. Played ‘Stop The Clock’ and ‘24 Hour Snap’. Formed levelled number groups for number working on different topics depending on need.

/FIVES: Naplan, Naplan. 3 x 1.5 hour blocks each week using Yumi activity as warm up, then breaking into smaller levelled groups and working on different topics depending on need. Will possibly continue the 4/5 split for maths for the rest of term.

YUMI IN SIXES: Working on Earn and Learn program. Kids are ‘paid’ to come to school and do their work. They also have to pay for their lockers, chairs, etc. Looked at hourly rate, multiplication, gross pay, lattice multiplication.
Well Being

- Healthy Eating – posters up preparing to begin points for students who bring along healthy food to eat.
- Values implementation: 4/5s did a thorough introduction in term 1, and refer back to it frequently. Canteen line is much better.

Preps – values woven in incidentally all the time.
Gr 1s – going through a value per week, looking out for it and giving acknowledgement
Gr 2s have a booklet of values to refer to it. A lot of it is incidental.

Name It Strategy – Please ensure you do some practice in the classroom. Also, on yard duty, do encourage children to speak to the person they have had a problem with, using the appropriate strategies. Name It Strategy is largely being covered informally in classes. Need to ensure that Neal the Seal posters are up in specialist areas too.

Positive Education Pod implementation – 4/5s have merged persuasive writing with Pos Ed.
Preps are doing Pos Ed with their 4/5 buddies – eg looking at reading people’s expressions, etc. This is working really well.
Gr 2 – video clips on teamwork drive have been very popular.
Gr 1s – Andrea doing a great job each fortnight. Circle time being encouraged.

SWPBS: Link if you would like to look at some of the materials about PBS: teachers provided with link to access further information / whole staff PD is also occurring in term 2.


This link takes you to the DEECD page with training materials, key links, etc. Highly recommended!!

Passive play: has been considered a great success by teachers. The area outside the 4/5 pod and the turtle tank have become a go to for students who need extra support or a quiet place to play during lunch time. This initiative was brought in by the team leaders and supported by all staff.

Attendance data – teachers sending slips home for unexplained attendance.

Literacy
The PLT is planning to hold an after school parent event Tuesday 17th June.
Topic: Spelling and Grammar activities you can do at home
Invitation to all via note home, first five replies from each POD

A number of literacy text purchased – also assessment kit for P-2 mid year reading assessment

Pod level action plans – observational rounds – observations by teaching teams are occurring throughout this term. Teachers have the opportunity to observe their colleagues in practice – they complete a checklist and notes about what they see. The teachers will have a sharing/feedback session at a staff meeting in the coming weeks. This process is a part of the PRP.

Term 2 assessment and reporting / Parent Teacher interviews:

Classroom teachers and specialists are conducting student assessment in preparation for the mid year reporting process. This will show each student’s progress and provide evidence for the comments in made in the reports.

For the first time SHPS students will present their learning portfolios to their parents during the parent teacher interviews. This is a new and exciting initiative and we are really looking forward to what our parent community has to say. There may be some changes in the way we structure the parent teacher interviews to accommodate for everyone as the students will need extra time to present.
Specialists: Betty D’Augustino / Belinda Zepeski

The Performing Arts
GRADE PREP
Over Term 2 we are exploring farm animals through improvisation and song. Each week students will explore a different animal and create a mask which will then be used during role play and improvisation activities. While making masks, our focus is on development of motor skills such as colouring in and cutting.
GRADE 1
Grade one students will be exploring drama and performing arts through poetry. Students will be involved in role playing, improvising, using instruments and performing in small groups. A new poem will be introduced weekly and students will have the opportunity to explore and perform the poem in a number of ways.
GRADE 2
Readers Theatre is the primary focus in Grade 2 this Term. Students are becoming familiar and more confident with this technique. We are using a basic Readers Theatre script to focus on voice projection, oral language skills, character building and listening and performing skills. Once again, we are emphasising the important role of being an actor or actress as well as the importance of being an audience member.

THE VISUAL ARTS
Some lovely eye-catch displays are presented around the school – the students enjoy seeing their work displayed and are often in the hallways talking and looking at them.
GRADE 3
Students will be starting off Term 2 by revisiting basic colour theories. Our focus will then be on aboriginal art and the dot painting technique. We will be discussing the significance of aboriginal art to record information and tell stories. Students will be exploring particular symbols and patterns used in pieces then have the opportunity to develop their own.
GRADE 4/5
Pop Art is the focus in Grade 4/5 during Term 2. Students will develop an understanding and appreciation for this type of art and the work of famous pop artist, Andy Warhol. We will be discussing pop art in the media and looking at several examples. Grade 4/5 students will complete several pieces of work focusing on different aspects of pop art such as brands, repetition, bright colours and bold lines.
GRADE 6
Grade 6 students will be focusing on movement. Students will be creating a watercolour movement portrait using a moveable template to depict different a sequence of actions. Students will then plan and create a sculpture depicting a particular movement which they will plan and sketch using the wooden moveable mannequins. Students’ sculptures will be created using foil and paper-mache.

ICT – Sean Kelleher
The Preps have been learning how to draw and create pictures in KidPix.
Grade 1s and Grade 2s have been learning how to create documents combining words and pictures in Microsoft Word, and how to find information (pictures) on the internet.
Grade 3s are using Microsoft Photosstory to create a multimedia presentation of their excursion to Polly Woodside.
Grade 4/5s are learning how to produce a TV news bulletin item, tying in with their class focus on persuasive writing.
And the Grade 6s are learning the foundations of computer programming and software development by producing a computer game in Scratch.

P.E – Adam Yates
In the Junior School, students have been learning throwing and catching skills. This has involved various games and activities to help develop correct technique and confidence when catching a small ball.
In the Senior school students have been learning basketball skills and have been developing them through game based activities. Grade 6 students have started their winter inter-school sports. The sports that they are participating in are Tee-Ball, Newcombe, Football and Netball. Our soccer team have made it through to the regional finals after winning the sunshine network. This was a great effort by the soccer team and in term 3 they will represent the soccer in a round robin tournament.
**Other programs**

**Orchestra visit:** Monday the 5th of May the symphony orchestra launched their education program at our school – it was a wonderful event and the students enjoyed the performance.

**Rock band:** the rock band continues to make some noise with Andrew Lilley while Glenn is on long service leave.

**Kinder kinder:** The VU students and Melissa Dash are continuing to engage and support our pre-school children every Tuesday.

**Homework club:** The homework club has a waiting list of students – Chris is changing the groups to give some others a turn after NAPLAN. We are also in the process of sourcing another co-ordinator (to assist with the program administration) through Foundation House.

Moved: Adam Yates  
Seconded: Imelda Romera

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**8. FACILITIES REPORT:** Paul Griffin

The following activities have been completed on the school facilities:

- Permanent fence has been completed from the back car park to the brick wall. Then from the brick wall to the Environmental Centre. The amphitheatre is still available for students with supervision. This is making yard supervision easier. The fence has 2 large double gates to allow for vehicle access.
- Staffroom interactive TV has been connected to free to air TV.
- Security lighting has been installed in the undercover area and improved in the back car park. Lighting pole has been extended allowing for more light distribution.
- Mains power has been installed in the undercover area so we can connect to school equipment readily when required.
- Event PA and amp system installed in undercover area to be used for school and community events.
- The PA system has been improved to include the oval and the environmental centre.
- Glass door and petition has been installed in the 4/5 POD making the area a fantastic learning environment and much more flexible.
- The electronic gate is still causing issues as now the keypads are malfunctioning. New industrial motor and wired in key pad installed. Inside sensor installed to future eliminate internal key pad.
- First aid sign installed at front of first aid office to make it more recognisable.
- Spread soil in garden bed.
- Grass repairs are progressing well. Amphitheatre is starting to rejuvenate and the grass area at the front of the undercover area is spreading well thanks to some grass transplanting and care.
- Light globes replaced in 45 area.
- Painting on street side started to add colour to our school.
- Graffiti removed from outside walls inside school gates. Also graffiti tag removed from school sign.
- OH&S compliance with contractors is an ongoing process.
- OH&S procedures with in the school are continually being improved. Rubbish and weeds removed from Air conditioning compound. Talcum powder removed from carpet. Boundary fence repaired and dangerous nails removed and replaced by screws. Low lying branches removed so as to stop injury.

Moved: Siobhan O’Brien  
Seconded: Terry Cuddy
9. **FINANCE REPORT**: Adam Yates

- Finance Committee recommend ratification by School Council of all financial transactions for the month of **March 2014**.

**HYIA** – Receipts $31,270. & transfers - $80,000.

- Finance Committee recommend ratification by School Council of all financial transactions for the month of **April 2014**.

**HYIA** – Receipts $8780. & transfers - $65000.

- Confirmed 2014 Budget tabled.
- Requesting credit to cash transfer ASAP to have provisions for large financial commitments planned.
- $800.00 saved in 1 month after turning off heating/cooling in Admin building of a night time, and over holiday break.

Moved: Don Higginbotham  Seconded: Terry Cuddy

10. **PARENT & FRIENDS / FUNDRAISING REPORT**: Carolyn Kustura

- End of term raffle went really well. Graphs showing which classes had raised the most money may have been a good idea.
- End of term barbecue also went well, we raised $1046.30.
- Mother’s Day - Donations given this year again by Kelly O’Brien (jewellery) and some staff - as well as 150 plants from Bunnings (thanks to Daniella for organising this). Not a lot of profit in the plants but they were a lovely gift. Leftover plants will be put to use by the school.
- We haven’t received our school photo commission yet. When the photos arrive we will seek feedback from parents and staff as to the quality compared to our previous supplier.
- The fete is still on hold.
- Department Fundraising wheel. – This is a requirement from the Dept and shows the profit made on each occasion. View ours so far.
- Other business- Sylvia and Coliene are going to Officeworks to pick up a gift or vouchers that we can use (probably for Father’s Day). Father’s Day stall –we have stock left from last year, won’t be making new purchases except for something like a personalised key ring you put a photo in that could be sold to everyone - like the plant idea.

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<tr>
<th>Term 1</th>
<th>Profit</th>
<th>Term Total</th>
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<tbody>
<tr>
<td>Bank commission</td>
<td>91.63</td>
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<tr>
<td>End of term raffle</td>
<td>1016.95</td>
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<td>School photos</td>
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<tr>
<td>BBQ</td>
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<td>1046.30</td>
<td>2154.88</td>
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<tr>
<td>Term 2</td>
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<tr>
<td>Bank commission</td>
<td>108.60</td>
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<td>Mother’s Day plants / raffle</td>
<td>890.65</td>
<td>999.25</td>
<td>3154.13</td>
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<td>BBQ</td>
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<td>Term 3</td>
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<td>BBQ</td>
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<td>Father’s Day Raffle</td>
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<td>Father’s Day stall</td>
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<td>Fete?</td>
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<td>Term 4</td>
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<td>Waikathon</td>
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<tr>
<td>End of year Raffle</td>
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<tr>
<td>ITEM</td>
<td>TIME ALLOCATION</td>
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<td>Pancake Day- Uniting Care</td>
<td>2 minutes</td>
<td>Well done to all JSC members for promoting Pancake Day, it was a great day. We made over 900 mini pancakes and raised <strong>$270</strong> for Uniting Care.</td>
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<td>Anzac Day Appeal</td>
<td>2 minutes</td>
<td>JSC members have promoted Anzac Day badges/merchandise on the last day of Term and all of week 1 in Term 2. We raised <strong>$175</strong> for Anzac Day Appeal.</td>
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<td>Deafness Foundation</td>
<td>2 minutes</td>
<td>JSC members will be selling butterfly badges for the Deafness Foundation in the upcoming weeks. Great cause to support AUSLAN. <strong>Badges have been received.</strong></td>
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<td>Great Book Swap</td>
<td>2 minutes</td>
<td>Bao faxed through &quot;Great Book Swap&quot; registration form and we are waiting for a reply/resource pack. It will be held during book week. Discussed with the students about the swap and brainstormed ways we could get books. Funds raised will go towards the Indigenous community.</td>
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<td>Fundraising for appeals/foundations</td>
<td>2 minutes</td>
<td>Received letter to support &quot;State Schools Relief&quot;, discussed with students what they are and the benefits of supporting this relief.</td>
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| Ideas and thoughts about upcoming event for this term. | 10 minutes | - Students to dress up in their favourite soccer team/countries in support of the World Cup. Students to pay **$1.00** and money will go towards the school. **Week 8- Friday 13th June**  
  - Each class to collect 5 cents to make the longest line. **Will start in Week 5 until the end of term 2.** The winning class will get a prize. Thinking of doing this each term.  
  - Students to have a think about more ideas for our meeting next week.  |          |
| SunSmart                         |                 | Received SunSmart letter on updating the schools membership renewal and policy review. Will complete the online renewal checklist and our current SunSmart policy.                                           |          |
| Meetings                         | 1 minute        | It has been decided to run meeting on Thursdays during recess as it's the only day we don't have yard duty.                                                                                     |          |
13. GENERAL BUSINESS:

School Council approve the GST treatment of fundraising activities up to present date in 2014, as tabled in the Fundraising Wheel format.

Moved: Carolyn Kustura          Seconded: Imelda Romera          CARRIED

- “Traffic” reminder to be entered in next school newsletter.

Meeting Closed: 8.25pm
Next meeting: 23/6/2014

Accurate account of meeting held.
Principal.................................................. [Signature]
School Council Representative.................................................. [Signature]